



# Terms and Conditions

## INCLUSIONS

Accommodations  
Internal airfare  
Ground transportation  
Meals (including gratuity) as specified in program description  
Sightseeing and entrance fees, theatre tickets, park fees as specified in program description  
Hotel taxes  
Full time services of a professional tour manager  
24-hour emergency service

## EXCLUSIONS

Cost of passports and visas (All passengers must secure any necessary passports and visas on their own)  
Non-refundable Travel Insurance fees  
Taxes, fuel surcharges, and airport fees (all subject to change)  
Airline baggage charges  
Government Taxes and Departure Fees  
Ticket handling/processing fees and any other fees or surcharges/taxes/fuel levied on airline tickets, hotels, transportation, land services or at ports of entry/exit.  
Incurred fees for transportation of large instruments  
Meals not specified within itinerary  
Beverages at meals unless specified in itinerary  
Optional excursions and/or extensions (including cruise shore excursions)  
Expenses incurred during free time periods  
Local transportation to unscheduled activities  
Tips to Tour Managers, bus drivers, and cruise staff (unless noted as included within your itinerary)  
Personal expenses such as laundry and beverages, communication charges, hotel/cruise incidental expenses, room service

## ROOMING

The fee to stay in a double/twin/single room is quoted per custom itinerary. Please note that single room accommodations may not be available on night trains, cruises, or ferries.  
All requests for double/twin/single rooms must be made at least 90 days prior to departure.

## PASSPORT NAME CHANGES

Discovera Tours will assess a \$200 Name Change Fee plus any additional airline

charges to all registered passengers who request a passport name change within 90 days of departure.

## LAND ONLY TOUR

You may sign up as a Land Only Passenger by selecting the Land Only box on the Registration Form. All Land Only Passengers are responsible for their own airline tickets AND airport transfers. You will not be met at the airport by a Discovera Tours representative.

If you are trying to arrange the same flights as the rest of your group, please note that our group flights may be subject to change. Discovera Tours is not responsible for flight arrangements arranged by passengers on their own.

Internal flights during a tour are considered part of the land arrangements and must be booked by Discovera Tours.

Neither Discovera Tours nor the group leader is responsible for the passenger in any way when the passenger is not part of the main group.

Changes cannot be made within 90 days prior to departure

Minors (under the age of 18) may NOT travel as a Land Only Passenger unless one of the following conditions is met:

1. The traveler is accompanied by an adult. If the accompanying adult is not the parent or guardian of the traveler, written consent must be provided by the legal parent or guardian.

2. The parent or guardian of the traveler has signed a consent form acknowledging that the traveler will not be met at the airport and Discovera Tours will not supply chaperone or transport service to or from the airport. Forms must be completed at the time of Land Only enrollment.

## ALTERNATE TRAVEL ARRANGEMENTS

Passengers may choose to depart from a different U.S. gateway from the main group, spend additional time at a destination before or after the scheduled tour or arrive/depart from a different international city than the main group. The fee for this service is \$150. Each subsequent change will be \$125.

We will change your airline ticket, and you are responsible for all accommodations, meals, and transfers before and after the scheduled tour. Because we will arrange your airline tickets separately from your group, we cannot guarantee that you will share any of the same flights, and additional fees may apply.

Neither Discovera Tours nor the Group Leader supervising the group is responsible for the passenger in any way when the passenger is not part of the main group.

Changes may not be made within 90 days prior to departure.

## ITINERARY CHANGES

Discovera Tours reserves the right to make changes in fees, departure dates, departure cities, itinerary sequence, trip direction, airlines, hotels, optional excursions, activities, ship assignment or cruise ports-of-call. On certain dates, especially holidays, some attractions or activities may be closed. Discovera Tours reserves the right to substitute attractions or activities. Such changes are not grounds for withdrawal with full refund. If your group's flight arrives late on the scheduled arrival day, we will attempt to reschedule any activities you miss on that day or provide an adequate substitute activity on another day of your tour. We cannot offer refunds for these activities. Discovera Tours may cancel a program due to insufficient enrollment, unforeseen operational difficulties, lack of projected availability or any other reasons. If a trip is cancelled by Discovera Tours, a full refund (excluding Travel Insurance cost) will be made within 45 days.

## GROUP SIZE

Within 120 days prior to departure, if your final group size is less than the group size upon which the itinerary's costing was based, passengers will be required to pay a small group supplement, travel on an alternate itinerary suggested by Discovera Tours or cancel for a refund less any applicable cancellation fees.

## AIRLINES

Discovera Tours works with only reputable and reliable international and U.S. airlines. The passenger contract in use by the airline, when issued, shall constitute the sole contract between the airline and the



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passenger. The airlines shall have no responsibility to any traveler aside from their liability as common carriers. Discovera Tours is not responsible for flight delays, missed connecting flights, long layovers or any expenses related to such delays.

## **AIRLINE TICKETS AND FINAL ITINERARY**

The specific flight itinerary and all travel details, including hotel assignments, final itineraries and your Tour Manager's name will be made available prior to departure. Airline tickets or E-ticket confirmation numbers will be sent at this time only if full payment from all passengers has been received. Please note any request to correct a passenger's first or last name prior to ticketing will incur a minimum \$185 name change fee. We cannot make any changes less than 35 days before departure; passengers who have not corrected their names by this date risk being unable to board their flights. Discovera Tours only sends tickets and travel documents directly to the group leader, to individuals who are traveling from different cities than the rest of the group, and to passengers registering without a group leader.

## **PASSPORTS AND VISAS**

It is each traveler's responsibility to obtain a valid passport, visa (if applicable), and notarized parental consent form where applicable. We suggest that this process be completed well in advance of departure. Please note that customs officials may not allow you to enter a country unless your passport is valid for at least six months after your return date. Non-U.S. citizens must contact the appropriate embassies and consulates to inquire about and obtain any necessary visas for all countries to be visited.

## **ADDITIONAL INFORMATION.**

Each tour begins when you leave from your departure airport and ends upon completion of the return flight to the United States.

Published Tour Fees are based on current currency exchange rates at the time. In the event of a major currency fluctuation or tax increases, Discovera Tours reserves the right to adjust the Tour Fees and apply a surcharge.

No warranties, representations, terms, or conditions apply to any tour unless expressly stated in this document or in a letter signed by a Discovera Tours officer. Discovera Tours,

its affiliates, directors, officers, employees, teachers, or school administrators, including any person or entity employed or utilized by Discovera Tours in any foreign country, cannot be held responsible for any injury, loss, damage, accident, delay, or expense resulting from events beyond its control, including, without limitation to, acts of God, war, strikes, incidents of politically motivated violence, sickness or quarantine, government restrictions or regulations, and, in the absence of gross negligence, arising from any vehicle, or from any act or omission by bus or car rental agency, steamship, airline, railroad, taxi or tour service, hotel, restaurant, school, university, or any other firm, agency, company, or individual. Discovera Tours reserves the right to cancel a tour at its discretion. In the event of instability in a destination country, decisions to cancel a tour will be based on Travel Warnings issued by the U.S. State Department.

We take great care to select and use reliable and proven hotels, carriers and services, but they are independent parties over which we exercise no direct control. Discovera Tours does not assume any responsibility for events beyond its control irregularity occasioned by air-carriers or third-party suppliers. Discovera Tours reserves the right to alter the itinerary and to make comparable substitutions in transportation, accommodations, performance venues or other services where necessary.

Discovera Tours liability will be limited to the reimbursement of services supplied for failure of services contracted by us.

## **SPECIAL PROVISION**

Traveling abroad with Discovera Tours will require the ability to walk distances, navigate stairs and transport luggage. Travelers should anticipate encountering natural and architectural barriers outside the United States which Discovera Tours cannot and does not control. Special meals and/or medical supervision cannot be provided. Porterage is not included on Discovera Tours programs. Discovera Tours offers and provides services on a fair and non-discriminatory basis, without consideration of any factor or characteristic prohibited by law and with equal opportunity for all applicants and passengers. Discovera Tours complies with all laws prohibiting discrimination.

## **SIGN UP FOR A TOUR**

To enroll on a Discovera Tour, fill out the Registration form and mail it to:

### **Discovera Tours**

484 Lowell Street  
Peabody, MA 01960

Or fax it to 1-978-536-6966

All mailed enrollments may be paid by check, money order, credit or debit card (MasterCard, Visa or Paypal).

Note: Registration date considered date received, not date marked by mail. Faxes received after 5 PM EST will be entered the following business day.

## **DEADLINES / LATE FEES / WAITING LIST**

Our tours fill up fast; enroll as early as possible. Enrollments are processed only upon receipt of a completed and signed registration form together with the appropriate payments (minimum of \$150 non-refundable deposit required).

Payment in full is due 90 days prior to departure. If you do not pay in full 90 days prior to departure, your reservation will be cancelled, without a refund, as airlines and hotels cannot continue to reserve space.

New enrollments are not usually accepted within 90 days prior departure. Discovera Tours reserves the right to refuse any registration at its sole discretion or when air or land space is full, or after ticketing deadlines.

All enrollments, received less than 90 days prior to departure may be subject to late enrollment service fees. After late enrollment applications have been received, additional charges (for last-minute flight reservations, increased tour fees, etc.) may apply.

Accepted enrollees within 90 days must immediately be paid in full (including any service fees) by credit card, certified check, money order, or electronic payment from checking account.

Please be aware we cannot guarantee that passengers whose enrollments are accepted less than 90 days prior to departure will share any of the same flight itineraries as the rest of their group.



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## **PAYMENT PLANS**

### **Monthly Automated Plan**

Pay your \$150 non-refundable Registration Deposit (and selected travel insurance cost) with credit card or debit card upon registration, and the balance of your Tour Fees will be automatically charged to your card or debited from your account in equal monthly installments until 90 days prior to your departure date. Please note that you must make all payments by credit or debit card. Declined credit/debit card payments via monthly automated plan are subject to a \$20 fee per instance.

### **Full Payment Plan**

Pay in full at time of enrollment and receive \$50 off your total price.

### **Group Payment Plan**

Pay your \$150 non-refundable Registration Deposit upon enrollment, and then make payments according to your Group customized payment plan.

### **General Payment Information**

You will receive invoices through mail from Discovera Tours. Payments that are late are subject to a \$29 late fee. The date of payments is determined by the date of

receipt at Discovera Tours. If you are not paid in full by 90 days prior to your departure, or do not meet the conditions of your payment plan, then your tour reservation will be cancelled (subject to standard cancellation policy).

We accept MasterCard, Visa, Debit card, money orders or personal checks. Automated monthly payments require credit or debit card. Please note personal checks are only accepted until 90 days prior to departure.

Any payments made past the final payment deadline must be paid by certified check, money order, or credit card.

Each payment rejected due to insufficient funds, disputed by your credit company, returned to us by the drawer's bank, or returned due to a stop-payment order is subject to a \$35 non-refundable fee. Discovera Tours can only resubmit returned checks with appropriate authorization in writing.

We reserve the right to cancel reservations for any passenger who does not meet his or

her contractually obligated payment schedule.

## **MAIL CHECKS OR MONEY ORDERS TO:**

Discovera Tours  
484 Lowell Street  
Peabody, MA 01960

## **TRAVEL INSURANCE**

All participants on Discovera Travel Programs have Basic Essential insurance coverage under Travel Guard. Optional upgraded insurance is available at additional cost. For more information, please call 888-611-TOUR (8687) or 978-536-6900.

## **REINSTATEMENT POLICY**

Participants who have cancelled and then want to rejoin the tour must pay any difference between the old and new Tour Fees and any applicable late fees, and their enrollment is subject to availability and to all conditions governing late enrollments (if applicable). Travelers must also re-purchase insurance (if applicable). If no space becomes available, all original cancellation fees apply.